



MINISTRY OF STORIES



Trustee - Community Champion
Ministry of Stories

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Deadline for applications is **Tuesday 12th December 2023**.

About Ministry of Stories

Ministry of Stories champions the writer in every child.

We help young people discover their confidence, imagination and potential through the power of their writing. We develop self-respect and communication skills through writing programmes and mentoring for children in our community, working in schools, and at our dedicated writing centre in east London. We empower young people to write brighter futures for themselves through the power of their ideas, creativity and imagination.

You'll find us hidden behind our fantastical shop [Hoxton Street Monster Supplies](#), with all proceeds going back to support our work with young people.

Our programme currently includes:

- Free weekly **Community Writing Labs** and holiday programmes for children and young people, hosted at our writing centre in Hoxton
- A **Schools Programme** delivering creative writing workshops, projects and training that support school's needs
- **National Support**, supporting cultural and education organisations around the country to learn about Ministry of Stories approaches for the benefit of their local children, young people and wider communities

Opportunity to join the Board of Trustees

The Ministry of Stories is looking for a new Community Champion trustee: a well connected member of our local community who is able to champion our work locally, whilst listening and sharing with us the current issues and priorities within the community. You could be a local parent or volunteer, or have grown up or work locally. You will share our vision of inspiring and supporting young people's ideas, imagination and voice through their creativity and writing. You will have the time and passion to be an important part of our organisation, helping us to keep young people and our community at its heart.

About the role:

The Community Champion will:

- Help us better understand our community - the challenges, needs and opportunities
- Promote and connect us with other local organisations, schools and individuals to help us join up services, avoid duplication and reach families who are not currently accessing our programmes
- Help us to shape our work to ensure that it is relevant and meaningful for the communities that we work with
- Help us ensure we are a welcoming and inclusive organisation, and one that reflects the rich diversity of the community that we are in

About You:

You will have:

- A good awareness and understanding of the community and its needs
- Positive relationships or networks within the community - for example with community organisations, the local council, other parents, or local schools
- A strong commitment to the principles of the work of the Ministry of Stories: belief in the power of children's imagination, ideas and voice
- An understanding and commitment to Diversity and Inclusion

Terms:

Trustees initially join the board for three years, and are then eligible for re-appointment for a second three-year term.

The full board meets 4 times per year, usually with an additional away day. These meetings are a mix of on-line and in person, and typically take place on weekdays in the early evening.

In addition, the Community Champion will be invited to join the Business and Programme sub-committee of the board.

All trustees are expected to attend at least one Ministry of Stories project or event per year.

Expenses and Access Needs

All trustee posts are voluntary. We are very happy to cover any reasonable expenses - which could include travel or childcare costs.

We are committed to making our board as accessible as possible. If you have any access needs, including translation, please let us know.

Governance

The Ministry of Stories is a registered charity (no 1138553), with a Board of 8-12 trustees. A separate trading company, Hoxton Street Monster Supplies, is run under licence from Ministry of Stories and is governed by a separate Board of Directors. All profits from the trading company are returned to Ministry of Stories. The Board delegates responsibility to sub-committees (currently Finance and Fundraising, and Business and Programme) which advise the full board. Sub committees may include staff, board members and expert advisors. All Trustees run the charity in accordance with its governing document.

Next Steps

To apply, please send us:

- a short email, letter or video (no more than one side of A4 or a 2 minute video) to rob@ministryofstories.org that tells us why you are interested in the role, and the skills and experience you bring
- a note on any current or recent paid or voluntary roles you hold, or alternatively a CV
- a completed [diversity monitoring form](#)

Deadline for applications is **Tuesday 12th December 2023**.

Shortlisted candidates will then be invited for further an informal conversation, in person or on zoom, the week of the 18th December 2023.

The successful candidate will be invited to join a full board meeting as an observer, before being formally appointed at the following meeting.

For an informal discussion about the role, please contact rob@ministryofstories.org / 07967 714238.



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